

# LAKEVIEW CHRISTIAN HOME



Job Title: **NURSE ASSISTANT**

Reports to Charge Nurse

**Job Goal:** To provide routine nursing care in accordance with our established policies and procedures as prescribed by Charge Nurse, Director of Nursing, or Unit Administrator to assure that the highest degree of compassionate, quality care is given to residents at all time.

## **Qualifications**

- Ability to successfully complete required nurse assistant training class
- Sufficient general good health to lift residents, medical equipments, and supplies
- Ability to adequately communicate with residents.

## **Performance Tasks**

- Perform all scheduled and assigned duties in accordance with established policies and procedures, nursing care protocol, and safety rules and regulations.
- Verify the identification of a resident before administering treatment, serving food, etc so that service is being provided to the correct resident.
- Perform all duties as assigned.
- Assist residents with dental and mouth care.
- Assist residents when necessary with identifying food arrangements
- Assist with trays and feeding residents.
- Perform after-meal care as required.
- Assist in preparing residents for meals. (Taking to and from dining rooms, serving trays, placing clothing protectors, assisting in feeding and cutting foods, supervision in dining room, etc.)
- Assure that self help devices are available as needed.
- Record resident's food intake as directed.
- Bathe residents as assigned in accordance with established nursing care procedures.
- Assist residents in dressing and personal care as necessary.
- Observe and report the presence of pressure areas to prevent bedsores.
- Assist residents to/from bathroom. Offer bedfast residents bedpans, urinals, portable toilet, etc. Clean and store such equipment as directed AFTER EACH USE.

- Keep incontinent residents clean and dry as possible at all times.  
Change bed linens and clothing as necessary.
- Assist in therapy treatment as instructed.
- Move and turn bedfast residents as directed.
- Assist residents into chairs, beds, bathtubs, showers, etc. as necessary.
- Report all complaints to charge nurse.
- Perform restorative and rehabilitative procedures as directed.
- Report any resident leaving the premises, or who has left, to the charge nurse IMMEDIATELY.
- Assure that the nurse call system is attached to the bed, and within easy reach.
- Assist other in lifting, USING PROPER EQUIPMENT AND TECHNIQUE.
- Answer resident calls promptly.
- Report any resident abuse immediately.
- Observe and report any change in room temperature, ventilation, lighting, or other environmental changes.
- Keep equipment washed and clean as directed.
- Keep supply room and work area clean at all times.
- Follow infection control procedures as established by this facility.
- Perform routine nursing care as directed by the charge nurse.  
(Including changing bandages, slings, dressings, bags, bottles, compresses).
- Chart required information as required accurately.
- Ensure that resident's rights are followed at all times.
- Maintain CONFIDENTIALITY of all resident care information.
- Report all accidents/incidents to the charge nurse as soon as possible.
- Attend and participate in in-service programs and on-the-job training programs as directed.
- Assure that work/assignment areas are clean, and equipment, tools, and supplies are properly stored before leaving for break or end of day.
- Other related duties as assigned by charge nurse.

**Salary:** as per approved budget

**Evaluation:** This position will be evaluated annually in accordance with the Board of Directors performance review policy.